

# CAPE COD FAIRGROUNDS

1220 Nathan S. Ellis Highway

East Falmouth, MA 02536

Phone: (508) 563-3200

## 2024 RENTAL REQUEST

Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_

Website for Event: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cellphone: \_\_\_\_\_ Fax #: \_\_\_\_\_

Setup Day: \_\_\_\_\_ Move Out Day: \_\_\_\_\_

Type of Function: Open to Public \_\_\_\_\_ Private \_\_\_\_\_ Admission \$ \_\_\_\_\_

Hours of Event: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Describe Event: \_\_\_\_\_

Area of Grounds: A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ Parking Lots: Reserved \_\_\_\_\_ 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_

Horse Ring: \_\_\_\_\_ Pony Ring: \_\_\_\_\_ Horse Barn: \_\_\_\_\_ Sheep Barn: \_\_\_\_\_

Poultry Barn: \_\_\_\_\_ Security Office: \_\_\_\_\_ Info Booth: \_\_\_\_\_ Souvenir Booth: \_\_\_\_\_

Arena Restrooms: \_\_\_\_\_ Midway Restrooms: \_\_\_\_\_ Hill Restrooms: \_\_\_\_\_

Adult Hall: \_\_\_\_\_ Youth Hall: \_\_\_\_\_ Demo Kitchen: \_\_\_\_\_ Full Kitchen: \_\_\_\_\_

Marketplace Bldg: \_\_\_\_\_ Garden Bldg: \_\_\_\_\_ Stage: \_\_\_\_\_

Main Ticket Booth: \_\_\_\_\_ West Gate Ticket Booth: \_\_\_\_\_ Main Office Building (must be approved) \_\_\_\_\_

**NOTE:** Camping: \$40.00 per night, per camper hookup:

Camping: On Grounds \_\_\_\_\_ (Electric & Water only) Camping: Lot 3 \_\_\_\_\_ (Full Hookups)

Tables: Y or N How many? \_\_\_\_\_ Chairs: Y or N How many? \_\_\_\_\_

Picnic tables: Y or N How many? \_\_\_\_\_ Benches: Y or N How many? \_\_\_\_\_

Panels from Livestock: Y or N How many? \_\_\_\_\_ Snow Fencing: How many feet? \_\_\_\_\_

Trash Barrels: Y or N How many? \_\_\_\_\_ Dumpster: What size? 10 yd. \_\_\_\_\_ 30 yd. \_\_\_\_\_

Labor: Parking \_\_\_\_\_ Security \_\_\_\_\_ Grounds \_\_\_\_\_ **NOTE: Labor rates vary**

Will you supply your own Insurance? Y or N Do you need Insurance from us? Y or N Insurance Cost: Varies (see note).

**\*\*\*NOTE:** Insurance quotes are directly from our Insurance Agency, K & K Insurance, and cost can vary year to year and per event.

**If insurance is needed, you will be notified of the cost. If you are supplying your own insurance, they MUST be submitted 2 weeks prior to the event.**

Event Cost (to be determined and/or subject to change): \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_